Guidelines for Speakers

- When preparing your presentation slides, the preferred aspect ratio in all conference rooms is 16:9.

- You are advised not to include any hyperlinks in your presentation as presentation laptops will not be connected to the internet.

- The Speaker’s Preparation Room is M4. It will be staffed during the conference hours to assist you in uploading your presentation.

- Please bring your presentation loaded onto a clearly labelled USB, to the Speaker’s Prep. Room M4, at least one hour prior to the start of your session (and earlier if possible).

- Please advise the staff in Speaker’s Prep. if you have any embedded video or audio files.

- Please arrive at your presentation room at least 15 minutes prior to the start of the session. Your session chair will be on-hand to greet you and introduce your fellow speakers.

- The Conference Programs and speaker bios can be found online here.

- Conference Secretariat: Registration Desk 0414 358 028

  Opening Hours:
  
  o Saturday 3rd August 7:30am – 5pm—17:00
  o Sunday 6th August 7:30am – 5pm
  o Monday 5th August 7:30am – 5pm
  o Tuesday 6th August 7:30am – 4pm

- The Conference Venue:

  Crown Towers, Perth
  +61 8 9362 8888